

Draft Agenda

Estes Park Health Board of Directors' Regular Meeting by GoToWebinar and In-Person

Wednesday December 11, 2024

4:30 pm - 6:00 pm

Estes Park Town Hall - Town Board Meeting Room, 170 MacGregor Ave, Estes Park CO 80517

| Regular Session | | | Mins. | Procedure | Presenter(s) |
|---------------------------------------|--|--|-------|--------------|--|
| 1 | Call to Order and Welcome | | 1 | Action | Dr David Batey |
| 2 | Approval of the Agenda | | 1 | Action | EPH Board of Directors |
| 3 | Public Comments on Items Not on the Agenda | | 3 | Information | Public |
| 4 | General Board Member Comments | | 3 | Information | EPH Board of Directors |
| 5 | Consent Agenda Items Acceptance: | | 2 | Action | EPH Board of Directors |
| | 5.1 Board Minutes | | | | |
| | 5.1.1 | EPH Board Regular Meeting Minutes November 13, 2024 | | | |
| | 5.1.2 | EPH Board Special Meeting Minutes December 03, 2024 | | | |
| | 5.1.3 | EPH Board Executive Session Minutes Nov 12, 2023 | | | |
| | 5.1.4 | EPH Board Executive Session Minutes Nov 19, 2023 | | | |
| | 5.1.5 | EPH Board Executive Session Minutes Dec 03, 2024 - 8 am | | | |
| | 5.1.6 | EPH Board Executive Session Minutes Dec 03, 2024 -10 am | | | |
| | 5.1.7 | EPH Board Executive Session Minutes Dec 05, 2024 | | | |
| | 5.2 Other Documents | | | | |
| | 5.2.1 | | | | |
| 6 | Medical Staff Credentialing Report | | 2 | Action | |
| 7 | Presentations: | | | | |
| | 7.1 | 2025 Election Management Services | 10 | Discussion | Ms. Sarah Shepherd |
| | 7.2 | Resolution 2024-06 - Appointing a Designated Election Official and Describing Conditions Required to Cancel the Election | 1 | Action | EPH Board of Directors |
| | 7.3 | EPH CEO - Historical Perspective on Strategic Initiatives Since 2020 | 15 | Discussion | Mr Vern Carda |
| | 7.4 | EPH Board Finance Chair - Formulating the 2025 Budget - The Process and and Emerging Challenges | 7 | Discussion | Dr Steve Alper |
| | 7.5 | EPH Chief Financial Officer - EPH 2025 Budget Update | 20 | Discussion | Ms Aysha Douglas |
| | 7.6 | Resolution 2024-07 - Adopting the EPH 2025 Budget and Appropriating Funds for the 2025 Budget | 1 | Action | EPH Board of Directors |
| | 7.7 | Resolution 2024-08 - Determining Mill Levy Yield | 1 | Action | EPH Board of Directors |
| | 7.8 | EPH UCHealth Partnership Update | 5 | Discussion | Mr Vern Carda |
| | 7.9 | EPH Board of Directors 2025 Meeting Dates | 1 | Discussion | Mr Vern Carda |
| 8 | Executive Summary - Significant Items Not Otherwise Covered | | 1 | Discussion | EPH Board of Directors |
| 9 | All Attendee Conversation on Emerging Topics | | 14 | Conversation | Community Attendees, EPH Board, EPH Senior Leadership Team |
| 10 | Potential Agenda Items: Wednesday Jan 29, 2025 Regular Board Meeting | | 1 | Discussion | EPH Board of Directors |
| 11 | Adjournment | | 1 | Action | EPH Board of Directors |
| Estimated Total Regular Session Mins. | | | 90 | | |

Next Regular EPH Board Meeting: Wednesday January 29, 2025 5:30 - 7:30 pm

Possible Next Meeting Agenda Items



ESTES PARK HEALTH

ESTES PARK HEALTH BOARD OF DIRECTORS' Regular Meeting Minutes – November 13, 2024

Board Members in Attendance

Dr. David Batey, Chair
Mr. Drew Webb, Vice Chair
Dr. Steve Alper, Finance Committee Chair
Ms. Brigitte Foust, Board Secretary
Dr. Cory Workman, Member at Large

Other Attendees

Mr. Vern Carda, CEO
Ms. Pat Samples, CNO
Ms. Aysha Reeves, CFO
Ms. Rachel Ryan (via webinar)
Ms. Michelle Gordon
Mr. Jacob Schmitz
Mr. Ben Hetrick
Ms. Theresa Brynard
Dr. Jennifer McLellan
Dr. Juli Schneider
Dr. John Knudtson
Ms. Kaci Early
Ms. Wendy Rigby
Dr. Bridget Dunn
Dr. Paige Dekker
Mr. Glen Gill
Ms. Iryna Irkliienko
Ms. Karlye Pope
Mr. Mark DeGeldere
Mr. Tim Gray
Mr. Erle Collom
Mr. Mike Nassimbene
Ms. Kendra Simms
Ms. Kaycee Simon

Community Attendees (present and via webinar):

Jeanne Allen
Jan Boatman
David Brewer
Randy Brigham
Bill Christen
William Crosby
Roxy Hause
Susan Johnston
Gregg Jurgens
Paige Machado
Gerald Mayo
Todd Nardi
Michael Prochoda
Emily Pugh
Paddy Q
Emily Rhodes
Elizabeth Weisberg
Janet Zeschin
Erika Bell
Leslie Roberts
Karen Sackett
Larry Leaming
Brian Tseng

1. Call to Order

The board meeting was called to order at 5:31 PM by David Batey; there was a quorum present. Notice of the board meeting was posted in accordance with the Sunshine Law Regulation.

2. Approval of the Agenda

David Batey motioned to move Foundation up. Steve Alper seconded the motion, which carried unanimously.

3. Public Comments on Items Not on the Agenda

No comments.

4. General Board Member Comments

No comments.

5. Consent Agenda Items Acceptance

David Batey motioned to approve consent agenda items as listed, which carried unanimously. Second by Drew Webb.

6. Medical Staff Credentialing Report

Cory Workman recommended the approval of the Medical Staff Credentialing Report. Brigitte Foust seconded the motion, which carried unanimously.

7. Presentations

7.1 EPH CEO – Strategic Initiatives Update – Mr. Vern Carda

- Strategic Planning events/goals are still under review. One remaining priority is building a capital plan for 2025, as well as develop a 3-year capital plan. Forecast for surgeries is also underway. Volumes and numbers were impacted by Covid pandemic.
- Completed expense review for all departments.
- Affiliation activities: due diligence is underway, and requested items are being supplied to UCHealth. The goal is to have this completed by the end of November.
- Credentialing and onboarding are underway for new podiatrist, Jamie Mieras. Start date is yet to be determined, but January is anticipated.

7.2 Estes Park Health Foundation Strategic Update – Ms. Sue Cooper

- See presentation. Updates included review of core values of Estes Park Health Foundation; current Board Officers and Board Directors; priorities for 2025; community impact with Fall Campaign *Waves of Hope* and *Crowns for the Cure*; and contact information for Theresa Brynard, current interim Executive Director for Estes Park Health Foundation.

7.3 EPH CFO – 3rd Quarter Financial Update – Ms. Aysha Douglas

- See presentation. Continued focus on revenue growth and expense management. Performing \$1.5 million better than previous year, and \$7.2 million better than 2022.
- Days cash increased 11 days year over year.
- Net patient revenue is right on budget for year; this revenue increased by \$2.4 million. Total operating expenses are on budget for the year.
- Operating loss is unfavorable to budget by \$726k for the year. Year over year, operating loss improved by \$2.1 million.
- Increase in net position is unfavorable to budget by \$396k for the year. Year over year, increase in net position improved by \$1.5 million.

7.4 EPH UCHealth Partnership Update – Mr. Vern Carda

- Due diligence is ongoing. Requested items include, but are not limited to, finances, original bylaws, and founding documents. About 25% of the list is done at this time.

8. Executive Summary – Significant Items Not Otherwise Covered

No comments.

9. **All Attendee Conversation on Emerging Topics**

- Floor opened at 6:56 PM.

10. **Potential Agenda Items for Wednesday December 11, 2024, Regular Board Meeting**

No comments.

11. **Adjournment**

David Batey motioned to adjourn the meeting at 7:21 PM. Drew Webb and Steve Alper seconded the motion, which carried unanimously.

David M. Batey, Chair

Estes Park Health Board of Director



**ESTES PARK HEALTH
BOARD OF DIRECTORS'
Special Session Minutes – December 3, 2024**

Board Members in Attendance

Dr. David Batey, Chair
Mr. Drew Webb, Vice Chair
Dr. Steve Alper, Finance Committee Chair
Dr. Cory Workman, Member at Large
Ms. Brigitte Foust, Member at Large

Other Attendees

Mr. Vern Carda, CEO
Mr. Jacob Schmitz
Ms. Ingrid Drouin
Dr. John Knudtson
Ms. Jennifer Hardin
Ms. Wendy Rigby

1. Call to Order

The board meeting was called to order at 8:00 AM by David Batey; there was a quorum present. Notice of the board meeting was posted in accordance with the Sunshine Law Regulation.

2. Approval of the Agenda

David Batey motioned to approve the agenda as submitted. Steve Alper seconded the motion, which carried unanimously.

3. Public Comments on Items Not on the Agenda

No comments.

4. General Board Member Comments

No comments.

5. Presentations

5.1 Estes Park Health Foundation and Estes Park Health 2025 Gala – Ms. Ingrid Drouin

5.1.2

- See presentation. History of Estes Park Health Foundation was reviewed; community impact discussed; upcoming Gala was announced, scheduled for May 17, 2025. This “Evening of Mountaintop Medicine” will not only celebrate the 50th anniversary of the hospital, but will serve as a fundraising event for a new Diagnostic Imaging Center at Estes Park Health.

5.2 2025 Gala Special Project Description – Mr. Jacob Schmitz

- See presentation. Overview of Diagnostic Imaging project was reviewed in line with Facility Master Planning. Addressing community needs and service line utilization is key in developing these plans. Breast health-related service lines at EPH are growing steadily and the project will include a reconstruction of the current DI department to add a designated Breast Health Center; designated waiting and changing rooms; and an enhanced patient experience.

5.3 2025 Gala Special Project – Benefit to the Estes Valley Community – Dr. John Knudtson and Ms. Jennifer Hardin

- See recording.

5.4 Resolution: Estes Park Health Board of Directors Support for the 2025 Gala and 2025 Gala Special Project – EPH Board of Directors

- David Batey moved to adopt the resolution as listed; Drew Webb and Steve Alper seconded the motion, which carried unanimously.

6. Adjournment

David Batey motioned to adjourn the meeting at 6:30 PM. Drew Webb and Steve Alper seconded the motion, which carried unanimously.

Draft Public Agenda
Estes Park Health Board of Directors' Executive Session - In Person and by TEAMS
Tuesday, November 12, 2024
08:00 am - 10:00 am

| Regular Session | | Mins. | Procedure | Presenter(s) |
|------------------------------------|---|--------------|------------------|---------------------|
| 1 | Call to Order/Welcome (Time 08:08 am) | 1 | Action | Dr David Batey |
| 2 | Approval of the Agenda (Motion Workman 2nd Webb - Unanimous) | 1 | Action | EPH Board |
| 3 | Public Comments on Items Not on the Agenda - None | 1 | Information | Public |
| 4 | General Board Member Comments on Items Not on the Agenda - None | 1 | Information | EPH Board |
| 5 | Entertain a motion to enter Executive Session pursuant to Section 24-6-402(4)(e) C.R.S. for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators, with regard to the Partnership with UHealth, EPH Strategic Initiatives, the relationship with the EPH Foundation, and pursuant to Section 24-6-402(4)(b) C.R.S. to conference with an attorney for Estes Park Health for the purposes of receiving legal advice on specific legal questions. (Motion Alper 2nd Workman - Unanimous) | 115 | Action | EPH Board |
| 6 | Adjournment (Motion Alper 2nd Workman - Unanimous Time 10:00 am) | 1 | Action | EPH Board |
| <i>Total Regular Session Mins.</i> | | 120 | | |

Board Members Present: Alper, Batey, Foust, Webb, Workman

Draft Public Agenda
Estes Park Health Board of Directors' Executive Session - In Person and by TEAMS
Tuesday, November 19, 2024
08:00 am - 10:30 am

| Regular Session | | Mins. | Procedure | Presenter(s) |
|------------------------------------|---|--------------|------------------|---------------------|
| 1 | Call to Order/Welcome (Time 08:06 am) | 1 | Action | Dr David Batey |
| 2 | Approval of the Agenda (Motion Foust 2nd Workman - Unanimous) | 1 | Action | EPH Board |
| 3 | Public Comments on Items Not on the Agenda - None | 1 | Information | Public |
| 4 | General Board Member Comments on Items Not on the Agenda - None | 1 | Information | EPH Board |
| 5 | Entertain a motion to enter Executive Session pursuant to Section 24-6-402(4)(e) C.R.S. for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators, with regard to the Partnership with UCHHealth, EPH Strategic Initiatives, the relationship with the EPH Foundation, and pursuant to Section 24-6-402(4)(b) C.R.S. to conference with an attorney for Estes Park Health for the purposes of receiving legal advice on specific legal questions. (Motion Alper 2nd Foust - Unanimous) | 115 | Action | EPH Board |
| 6 | Adjournment (Motion Alper 2nd Workman - Unanimous Time 10:43 am) | 1 | Action | EPH Board |
| <i>Total Regular Session Mins.</i> | | 120 | | |

Board Members Present: Alper, Batey, Foust, Webb, Workman

Draft Public Agenda
Estes Park Health Board of Directors' Executive Session - In Person and by TEAMS
Tuesday, December 03, 2024
08:00 am - 09:55 am

| Regular Session | | Mins. | Procedure | Presenter(s) |
|------------------------------------|---|--------------|------------------|---------------------|
| 1 | Call to Order/Welcome (Time 08:06 am) | 1 | Action | Dr David Batey |
| 2 | Approval of the Agenda (Motion Alper 2nd Workman - Unanimous) | 1 | Action | EPH Board |
| 3 | Public Comments on Items Not on the Agenda - None | 1 | Information | Public |
| 4 | General Board Member Comments on Items Not on the Agenda - None | 1 | Information | EPH Board |
| 5 | Entertain a motion to enter Executive Session pursuant to Section 24-6-402(4)(e) C.R.S. for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators, with regard to the Partnership with UCHHealth, EPH Strategic Initiatives, the relationship with the EPH Foundation, and pursuant to Section 24-6-402(4)(b) C.R.S. to conference with an attorney for Estes Park Health for the purposes of receiving legal advice on specific legal questions. (Motion Alper 2nd Foust - Unanimous) | 110 | Action | EPH Board |
| 6 | Adjournment (Motion Alper 2nd Workman - Unanimous Time 10:01 am) | 1 | Action | EPH Board |
| <i>Total Regular Session Mins.</i> | | 115 | | |

Board Members Present: Alper, Batey, Foust, Webb, Workman

Draft Public Agenda
Estes Park Health Board of Directors' Executive Session - In Person and by TEAMS
Tuesday, December 03, 2024
10:00 am - 02:00 pm

| Regular Session | | Mins. | Procedure | Presenter(s) |
|------------------------------------|--|--------------|------------------|---------------------|
| 1 | Call to Order/Welcome (Time 10:12 am) | 1 | Action | Dr David Batey |
| 2 | Approval of the Agenda (Motion Alper 2nd Webb - Unanimous) | 1 | Action | EPH Board |
| 3 | Public Comments on Items Not on the Agenda - None | 1 | Information | Public |
| 4 | General Board Member Comments on Items Not on the Agenda - None | 1 | Information | EPH Board |
| 5 | Entertain a motion to enter Executive Session pursuant to Section 24-6-402(4)(e) C.R.S. for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators, with regard to EPH Strategic Initiatives. (Motion Alper 2nd Foust - Unanimous) | 115 | Action | EPH Board |
| 6 | Adjournment (Motion Alper 2nd Webb - Unanimous Time 12:49 pm) | 1 | Action | EPH Board |
| <i>Total Regular Session Mins.</i> | | 120 | | |

Board Members Present: Alper, Batey, Foust, and Webb - Workman did not attend

Draft Public Agenda
Estes Park Health Board of Directors' Executive Session - In Person and by TEAMS
Thursday, December 05, 2024
03:00 pm - 05:00 pm

| Regular Session | | Mins. | Procedure | Presenter(s) |
|------------------------------------|--|--------------|------------------|---------------------|
| 1 | Call to Order/Welcome (Time 03:10 pm) | 1 | Action | Dr David Batey |
| 2 | Approval of the Agenda (Motion Alper 2nd Foust - Unanimous) | 1 | Action | EPH Board |
| 3 | Public Comments on Items Not on the Agenda - None | 1 | Information | Public |
| 4 | General Board Member Comments on Items Not on the Agenda - None | 1 | Information | EPH Board |
| 5 | Entertain a motion to enter Executive Session pursuant to Section 24-6-402(4)(e) C.R.S. for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators, with regard to the Partnership with UCHHealth, EPH Strategic Initiatives, the relationship with the EPH Foundation. (Motion Alper 2nd Foust - Unanimous) | 115 | Action | EPH Board |
| 6 | Adjournment (Motion Alper 2nd Foust - Unanimous Time 05:00 pm) | 1 | Action | EPH Board |
| <i>Total Regular Session Mins.</i> | | 120 | | |

Board Members Present: Alper, Batey, Foust, Webb, Workman



ESTES PARK HEALTH

Park Hospital District Board
11 December 2024

CREDENTIALING RECOMMENDATIONS

Credentials Committee approval:

November 27th, 2024

Present: Drs.: McLellan, Zehr, Dunn, Brigitte Foust, Iryna Irklienko, Kate Cramer (T)

Medical Executive Committee approval:

December 4th, 2024

Initial Appointments:

Dr. Jamie, Mieras – DPM Podiatry

Reappointments:

Dr. Baumgartner – Pathology

LOCUM TENENS Initial Appointment:

N/A

Credential By Proxy:

N/A

Resignations:

N/A

FPPE:

N/A

PARK HOSPITAL DISTRICT
November 29, 2024
Memo Re: First Steps for the May 6, 2025
Regular Election

To: Board of Directors, Park Hospital District

From: Sarah E. E. Shepherd

Dear Board:

Thank you for your consideration of our contract to administer your May 6, 2025 mail ballot election. Please note that it's our understanding that the preference for running the election is via an all-mail-ballot election, although the polling place election or mail-ballot election are both options with a "Director-only" election.

I am happy to answer questions today and discuss the proposed contract, included in your packet.

For us to begin working as you Elections Administrator, with myself as the Designated Election Official (DEO) we respectfully request the follow items be review and considered for approval at the Board meeting this evening of December 11, 2024:

1. The Circuit Rider of Colorado Contract;
2. The Election Resolution (with the detail that the election intended is a "Mail Ballot Election");

Please note that printing and mailing costs are reimbursement-only costs (no upcharge).

The next items of business follow in December-January and February:

1. Coordinating the "Call for Nominations" publication in the legal papers of record and posting on the District's website between January 26-February 20;
2. Making Self-Nomination forms available to interested candidates on January 1 up through the end of the nomination filing deadline via email/phone/in-person request at our offices and the hospital administration offices, in coordination with Rachel.
3. Obtaining voter and property owner lists from the County Clerk and Recorder's and Assessor's offices, as this is the most time-consuming portion of preparation.
4. Beginning ballot and mailing design, preparing for UOCAVA (overseas Voters) mailings and finalizing printing and mailing costs.

Thank you very much for your consideration and trust in our services. We are very excited for the opportunity to partner with you again to deliver a great election process and result.

Sincerely,
Sarah and Team

Circuit Rider of Colorado, LLC
Mailing: P. O. Box 359 – Littleton, CO 80160
Telephone: 303-482-1002 – Email: sees@ccrider.us

ELECTION MANAGEMENT SERVICES AGREEMENT

Subject: 2025 Election Services

Date: November 29, 2024

Description: Park Hospital District – Election Services

CIRCUIT RIDER OF COLORADO, LLC (“Consultant”) agrees to perform professional consulting and management services for the PARK HOSPITAL DISTRICT (“District”), in accordance with the terms of this Management Services Agreement (“Agreement”), effective December 11, 2024 (“Effective Date”).

1. DESCRIPTION OF SERVICES TO BE PERFORMED:

Consultant shall provide to the District the special district management/election services as more fully described in the Scope of Work prepared by Consultant and attached as **Exhibit A** (“Services”).

2. TERM OF AGREEMENT:

A. The term of this Agreement shall begin as of the Effective Date and shall expire on December 31, 2025. As a condition precedent to signing/each renewal, the District must make an appropriation of funds sufficient to meet its financial obligations for the Services for the ensuing year.

B. This Agreement also may be terminated by either party in accordance with Section 10, below.

3. COMPENSATION:

In 2022, all services provided by the Consultant are provided at fixed rate of \$15,312 (\$7,656 due at execution of this contract, and \$7,656 due upon the “running of the election,” that is, if the election is not cancelled, billed at \$175/hour, as directed by the Board and/or Deputy Designated Election Official (“DeputyDEO”), plus mileage and supply/ mailing cost reimbursements.

There will be no billing over this amount of \$7,656 until the election is to run.

Additional work above the \$15,312 not-to-exceed amount must be approved prior to the Consultant incurring the expenses, except for mileage and expenses. Any such additional work shall be memorialized email or letter or in the official minutes of the Board meetings. Such additional work that is authorized by the District will be billed at the rate of \$175 per hour.

4. PAYMENT SCHEDULE, TERMS AND CONDITIONS:

Billings for mileage and expenses, and additional pre-approved fees (if any), will be submitted at the beginning of each month for Services performed the previous

month. Payment is due within thirty-one (31) days of receipt of invoice. All accounts not paid within sixty (60) days of Invoice Date may be subject to a finance charge of 18% per annum on the unpaid balance. Late payments will not apply if Consultant is responsible for processing Claims.

5. OWNERSHIP OF WORK PRODUCT/DISCLOSURE:

All information gathered generated, and/or produced in connection with Consultant's performance of this Agreement ("Work Product") shall be and remain the property of the District, whether or not in final form. The District shall be entitled to obtain possession of the entire Work Product at any time. Should the District make use of the Work Product for a use not included under the scope of this Agreement, District shall assume all liability for such reuse.

6. INDEPENDENT CONTRACTOR:

It is understood and agreed by and between the parties that the status of Consultant shall be that of an independent contractor and of a corporation retained on a contractual basis to perform professional or technical services, and it is not intended, nor shall it be construed, that Consultant, or any of its owners, employees, agents or representatives, are an employee of the District, or for any other purpose whatsoever. Without limiting the foregoing, the parties hereby specifically acknowledge that consultant and its owners, employees and agents are not entitled to unemployment insurance benefits unless unemployment compensation coverage is provided by consultant or some other entity besides the District, that consultant and its owners, employees and agents are not entitled to workers' compensation benefits from the District, and that consultant is obligated to pay federal and state income tax on any moneys earned pursuant to this agreement.

7. INSURANCE:

The Consultant shall maintain, at the Consultant's expense, insurance with the amounts set forth below:

- A. Worker's Compensation and Employees Liability: At least statutory limits of \$100,000 each accident; \$500,000 policy limit; and \$100,000 for each employee of Consultant.
- B. Comprehensive General Liability: \$1,000,000 each occurrence and in the aggregate in combined single coverage for bodily injury and property damage.
- C. Automobile Liability: \$500,000 each accident for bodily injury; \$300,000 each person for bodily injury; \$500,000 each accident property damage or: a combined single limit of \$500,000.
- D. Professional Liability: \$2,000,000 aggregate limit.

Certificates of Insurance showing the Consultant is carrying the above-described insurance will be provided to the District, upon request. All certificates of insurance will include language stating that should the insurance policy be canceled before its expiration date the insurance company shall provide 30 days written notice to the District. The District shall be listed as "additional insured" on the comprehensive liability insurance policy/certificates and all automobile liability insurance policy/certificates, upon request. All sub-contractors will be required to meet the same insurance provisions outlined above.

8. INDEMNIFICATION:

Consultant agrees to indemnify and hold the district harmless from and against all claims, liability, damages, suits or actions, and all attorneys' fees, costs and expenses, which may be incurred by or brought against the District on account of an error, omission or negligent or intentional act in the performance of Consultant's Services under this Agreement.

9. COLORADO GOVERNMENTAL IMMUNITY ACT NOT WAIVED:

This Agreement is not intended to waive, and shall not be construed as a waiver of, the limitations on damages or any of the privileges, immunities, or defenses provided to, or enjoyed by, the District and its current and former directors, officers, employees and volunteers under common law or pursuant to statute, including but not limited to the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*

10. TERMINATION:

Either party may terminate this Agreement upon thirty days written notice without cause. The Consultant may terminate this Agreement for non-payment by the District upon 30 days written notice as stated above. Either party shall be entitled to cure any deficiencies of performance or payment within seven days of being notified in writing of any such deficiency(s). If the District makes payment in full within 15 days of receipt of the written notice, the grounds for termination shall be deemed cured. If the Consultant corrects the deficiency identified in the written notice within seven calendar days of receipt of the notice, or if the deficiency is of such a nature that it cannot reasonably be corrected within seven calendar days, and the Consultant commences a good faith effort to correct the deficiency within 15 days of receipt of notice, the grounds for the termination shall be deemed cured.

11. APPROPRIATIONS STATEMENT:

All direct and indirect financial obligations of District under this Agreement are subject to appropriation, budgeting, and availability of funds to discharge such obligations. Nothing in this Agreement shall be deemed to pledge District's credit or faith, directly or indirectly, to Consultant. In the event the District's governing body fails to appropriate funds for the District's obligations under this Agreement

for a calendar year, this Agreement shall terminate immediately upon the expiration of 30 days from the date of non-appropriation as if notice had been provided by the District to the Consultant in accordance with paragraph 10, and the District shall have no further obligation to Consultant under this Agreement. No provision of this Agreement shall be construed or interpreted (i) to directly or indirectly obligate the District to make any payment in any fiscal year in excess of amounts appropriated for such fiscal year; (ii) as creating a debt or multiple fiscal year direct or indirect debt or other financial obligation whatsoever of the District within the meaning of Article XI, Section 6 or Article X, Section 20 of the Colorado Constitution or any other constitutional or statutory limitation or provision; (iii) as a delegation of governmental powers by the District; (iv) as a loan or pledge of the credit or faith of the District or as creating any responsibility by the District for any debt or liability of any person, company or corporation within the meaning of Article XI, Section 1 of the Colorado Constitution; or (v) as a donation or grant by the District to, or in aid of, any person, company or corporation within the meaning of Article XI, Section 2 of the Colorado Constitution.

12. MISCELLANEOUS:

Colorado law governs this Agreement. This Agreement is the entire agreement between the parties and there are no oral or collateral agreements or understandings. This Agreement may only be amended by a document signed by the parties. If any provision is held invalid or unenforceable, all other provisions shall continue in full force and effect. Waiver of a breach of this Agreement shall not operate or be construed as a waiver of any subsequent breach of this Agreement. This Agreement is not assignable by Consultant or the District without the prior written consent of both parties. This Agreement is not intended to, and shall not confer rights on any person or entity not named as a party to this Agreement. In any dispute arising from or relating to this Agreement, the prevailing party shall be awarded its reasonable attorney's fees, costs and expenses, including any attorneys' fees, costs and expenses incurred in collecting upon any judgment, order or award. This Agreement may be executed in several counterparts and by facsimile, each of which shall be deemed an original and all of which shall constitute one and the same instrument.

13. FORCE MAJEURE:

Neither Party shall be liable to the other for, or be considered to be in breach of or default under this Agreement because of, any delay or failure in performance by such Party under this Agreement to the extent such delay or failure is due to any cause or condition beyond such Party's reasonable control, including weather, acts of god, or COVID conditions and compliance to State and County Health Department requirements. Each Party shall exercise reasonable diligence to overcome the cause of such delay; provided, however, that to the extent the cause of such delay arises from any breach of, or failure by the other Party to perform any of its obligations under this Agreement, the costs and expenses incurred by the Party that has delayed or failed in its performance under this Agreement to overcome the cause of such delay shall be for the account of such other Party.

14. ACCEPTANCE OF AGREEMENT:

Consultant and the District herewith accept the terms and conditions of this Agreement as acknowledged below:

DISTRICT: PARK HOSPITAL DISTRICT

By: _____
_____, President Date: _____

ATTESTED:

By: _____
_____, Secretary Date: _____

CONSULTANT: CIRCUIT RIDER OF COLORADO, LLC

By: _____
Name: Sarah E. E. Shepherd
Title: President
Address: P.O. Box 359
Littleton, Colorado 80160

Date: _____

EXHIBIT A: SCOPE OF WORK

As the District's Designate Election Official (DEO) and Administrative Manager, Circuit Rider of Colorado, LLC is designated as a representative of the Park Hospital District. Circuit Rider of Colorado, LLC is authorized to act for and on behalf of the District within the scope of this Agreement, and any additional work authorized by the Board. The District Manager will enforce, adhere to and be bound by the established policies and the direction of the Board of Directors of the District. The District Election Administrative Manager will serve the District in accordance with all prevailing applicable laws of any governmental body or agency having jurisdiction over the District, the District Manager, and its agents and consultants.

Circuit Rider of Colorado, LLC will have no right or interest in any of the District's assets, nor any claims or liens with respect thereof, arising out of this Agreement, other than payment for the performance of the duties and responsibilities contained in this Agreement, or, for the performance of the additional special services subsequently assigned by the Board. The DEO may not bind the District to any financial obligation, or obligate the District in any manner, financial or otherwise, except to the extent specifically provided in this Agreement or authorized and/or ratified by the Board.

Circuit Rider of Colorado, LLC will perform the following duties and have corresponding authority to act on behalf of the District in the following matters and in all matters subsequently directed by the Board or Designated Election Official. Circuit Rider of Colorado, LLC will keep the Board and Designated Election Official informed as to the services it provides the District.

GENERAL SERVICES

A. Agent of the District: Circuit Rider of Colorado, LLC and its professional and administrative staff will serve the District and its Board and as the Election Manager "Manager," and Sarah Shepherd will serve at the Designated Election Official, "DEO," and Adam Johnson will serve as Deputy DEO. The Manager and DEO will communicate with constituents, consultants, governmental and regulatory agencies, on behalf of the District and its Board and Deputy DEO, as requested, during the election process and completion.

B. Bi-Annual Elections: The Election Manager will coordinate with Legal Counsel to provide election administration, including preparation of election materials, lists, and publications, meeting the compliance calendar, legal notices, coordinate with the Department of Local Affairs, County department, for election trainings, voter lists, and conduct of the election.

Circuit Rider of Colorado, LLC and its professional and administrative staff will communicate with constituents, consultants, governmental and regulatory agencies, on behalf of the District and its Board. The Election Manager will coordinate with the Designated Election Official regarding the supervision of the election operations.

C. Advisor to the Board: The Election Manager and DEO will act as advisor and consultant to the District, its Board, and Deputy Designated Election

Official. The Election Manager and DEO will keep the Board and Deputy Designated Election Official informed of any matters that, in the opinion of the Designated Election Official, requires the attention of the Board.

- D. Reports to the Board, Consultants, and Constituents:** The Election Manager will provide reports in person, by telephone and electronic media (e-mail), and written communications, regarding matters of a material nature in a timely manner to the Board, Deputy Designated Election Official, other consultants, contractors and constituents. Through coordination with Legal Counsel, the Election Manager will respond to reasonable requests for information in accordance with the Open Records Act and other federal, state, and local laws. Upon reasonable notice, the District's employees, representatives, and agents shall have access to all records generated, received and/or maintained by Consultant in the performance of this Agreement during normal business hours.
- E. Coordination with Other Governments/Agencies/Associations:** Circuit Rider of Colorado, LLC will coordinate with the Board, Deputy Designated Election official, County officials, accountant, auditor, and with Legal Counsel, as needed, for proper and timely compliance and report submissions with/to Federal, State, the judicial court system, and other local governments and their departments with regulatory agencies as required by law; and with associations such as the Special District Association.
- F. Elections Judge Training and Election Day Oversight:** The Election Manager will coordinate with the Deputy Designated Election Official, legal counsel, and its staff and/or district residents or representatives to serve as election judges upon request to ensure the proper coordination and procedures for ballot processing and counting.

EXHIBIT B

2025 ELECTION EXPENSE COST ESTIMATE:

*Note that mailing and expenses are estimates only, as these services and materials are subject to change and are not directly provided by the contractor

2025 Cost Estimates, based on prior year cost

Election Document Printing, Counting estimate \$25,957

Postage \$4,622

UOCAVA Mailing and Printing \$350

Poll Book/Retention/Filing Documents \$750

Election Judges \$2,200

Larimer County Voting Lists \$65-\$100

Mileage 3-4 Trips \$210-\$330

TOTAL: \$34,309

RESOLUTION 2024-06
FOR THE REGULAR ELECTION TO BE HELD MAY 6, 2025
APPOINTING A DESIGNATED ELECTION OFFICIAL
AND AUTHORIZING THE DESIGNATED ELECTION OFFICIAL
TO CANCEL ELECTION

WHEREAS, a regular special district biennial election for Board Candidates of the Park Hospital District shall be conducted in accordance with Local Government Election Code, Title 1, Article 13.5, C.R.S., and all laws amendatory thereof and supplemental thereto; and

WHEREAS, the terms of office of Directors Batey, and Webb, shall expire after their successors are elected at the regular election to be held on May 6, 2025 (“Election”), and take office; and

WHEREAS, in accordance with the provisions of the Special District Act (“Act”) and the Uniform Election Code (“Code”), the Election must be conducted to elect two (2) Directors to serve for terms of four (4) years;

WHEREAS, pursuant to § 1-1-111(2), C.R.S., the Board of Directors of the Park Hospital District is authorized to designate an election official to exercise the statutory authority of the Board in conducting an election pursuant to Local Government Election Code, Title 1, Article 13.5, C.R.S., and all laws amendatory thereof and supplemental thereto; and

WHEREAS, pursuant to § 1-5-208, C.R.S., the Board can authorize the Designated Election Official to cancel the election upon certain conditions.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS FOR THE PARK HOSPITAL DISTRICT THAT:

- (1) The Board hereby names Sarah Shepherd as Designated Election Official and Rachel Ryan as Deputy Designated Election Official for the regular biennial special district election scheduled for May 6, 2025; and
- (2) The Board hereby authorizes the Designated Election Official to publish and post a Call for Nominations in the legal newspaper of circulation and on the District’s website, between 100 and 75 days (January 26, 2025 – February 20, 2025) before the regular special district election; and
- (3) The Board further authorizes and directs the Designated Election Official to cancel said election and declare the candidates elected if, at the close of business on the sixty-third (63rd) day before the election (March 3, 2025), there are not more candidates for director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates; and
- (4) The Board further authorizes and directs the Designated Election Official to publish and post notice of the cancellation in the offices of the Designated Election Official, Clerk and Recorder of each county in which the district is located, and file the notice with the Division of Local Government. In such event, the Designated Election Official shall also notify the candidates that the election was canceled and that they were elected by acclamation; and
- (5) Mail-In Voter Ballot Applications. Pursuant to Section 1-8-104, C.R.S., that applications for mail-in voter’s ballots may be filed with the Designated Election Official at info@ccrider.us or PO Box 359, Littleton, Colorado 80160, between the hours of 10:00 a.m. and 4:00 p.m., not earlier than January 1, 2025 until the close of business on the Friday immediately preceding the Election, except that if the applicant wishes to receive the mail-in ballot by mail, the application shall be filed no later than 5:00 P.M. on the 7th day prior to the election; and
- (6) Severability. If any part or provision of this Resolution is adjudged to be unenforceable or invalid, such judgment shall not affect, impair or invalidate the remaining provisions of this Resolution, it being the Board’s intention that the various provisions hereof are severable; and
- (7) Repealer. All acts, orders, and resolutions, or parts thereof, of the Board which are inconsistent or in conflict with the Resolution are hereby repealed to the extent only of such inconsistency of conflict; and
- (8) Effective Date. The provisions of this Resolution shall take effect January 1, 2025.

ADOPTED AND APPROVED this 11th day of December, 2024.

PARK HOSPITAL DISTRICT

By: _____
David M. Batey, Chair

ATTEST:

_____, Secretary

Draft

BUDGET MESSAGE

(Pursuant to 29-1-103(1)(e), C.R.S.)

PARK HOSPITAL DISTRICT (dba Estes Park Health)

(INSTRUCTIONS: Pursuant to section 29-1-103(1)(e), C.R.S., the budget must include the Budget Message. Fill in blank spaces and check any items that are applicable.)

The attached 2025 Budget for PARK HOSPITAL DISTRICT includes these *important features*:*

1. Average increase in charges: Hospital services 6%, Clinic services 5%, and Urgent Care 5%.
2. FY 2025 budget assumes 2.8% reduction in the physician fee schedule.
3. Service volumes for departments remains similar to projected FY 2024 levels. Clinic volume is anticipated to grow due to the addition of podiatry, urology, and pain management services. Surgical volume will improve due to podiatry, urology, pain management services, and orthopedic surgery.
4. Contractual, uncompensated care and bad debt adjustments of 49% of charges reflect Medicare Cost Report considerations, Medicaid charges, commercial insurance charges, and market impact of self-pay receivables.
5. FY 2025 anticipates market and merit -based salary increases of 4%.
6. Employee Health Insurance is projected to increase by 9% in FY 2025.
7. Acquire capital purchases totaling \$3,094,900 in FY 2025. Major items slated for purchase include: Breast Health Imaging physical facility upgrades, a hospital wide nurse call system, time keeping system upgrade, building physical security upgrades, physical upgrades to wound care and podiatry areas of the clinic, IV pumps, facility roofing, and upgrades to carpet, flooring and paint inside the hospital and clinic facility.
8. Mill levy of 7.505 budgeted at \$4,396,016.
9. The budgetary basis of accounting used to develop the FY 2025 EPH budget is the accrual method.
10. The financial statements of the Park Hospital District dba Estes Park Health (Medical Center) have been prepared in accordance with generally accepted accounting principles in the United States of America. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The major services to be provided/delivered during the FY 2025 budget year are:

Inpatient hospital services, Observation bed services, Swing-bed services, Outpatient services including: Lab and Radiology, Ambulatory clinic services, Emergency Services, Urgent Care services, Chemo Therapy/Infusion services, Outpatient and In-patient Therapy services including: physical therapy, occupational therapy, speech therapy and respiratory therapy, General Surgery, Orthopedic Surgery, and other surgeries, Ambulance services, Cardiac Rehab and other services as provided in FY 2024.

**"important features"* are not defined in statute, however, important features of the budget would include starting/ending a service, increases or decreases in levels of services, increases/decreases to revenues (taxes/rates) and/or expenditures, acquisition of new equipment, start or end of capital project, etc.

**ESTES PARK HEALTH
2025 Proposed Budget**

Row

5

6

7

8 **OPERATING INCOME**

9

10 **OPERATING REVENUES**

11

12 **Charges for Patient Services**

13

Inpatient

14

Outpatient

15

Total Charges for Patient Services

16

17 **Deductions from Charges for Patient Services**

18

Contracts (Medicare, Medicaid, Commercial)

19

Charity, Bad Debt, Uncompensated

20

Total Deductions from Charges for Patient Services

21

22 **Net Patient Service Revenues**

23

Net Patient Income/Total Charges for Patient Services as a %

24

25 **Other Operating Revenues**

26

27 **Total Operating Revenues (Row 22 + Row 25)**

28

29 **Operating Expenses**

30

Salaries and Wages

31

Employee Benefits

32

Professional Fees and Purchased Services

33

Supplies

34

Utilities

35

Leases and Rentals

36

Insurance

37

Repairs and Maintenance

38

Depreciation and Amortization

39

Other

40

Total Operating Expenses (Sum of Rows 30 to 39)

41

42 **TOTAL OPERATING INCOME (LOSS) (Row 27 minus Row 40)**

43

44 **NONOPERATING REVENUES (EXPENSES)**

45

Property Tax Revenues, Net

46

Interest Expense

47

Investment Income

48

Gain (Loss) on Disposal of Capital Assets

49

Noncapital Grants and Contributions

50

Other

51

TOTAL NONOPERATING REVENUES, NET (Sum of Rows 45 to 50)

52

53 **SURPLUS (DEFICIT) OF REVENUES OVER EXPENSES BEFORE CAPITAL**

54

55 **Capital Contributions**

56

57 **NET POSITION INCREASE (DECREASE) (Row 53 + Row 55)**

58

Total Margin = Net Position ÷ Total Operating Revenues

59

60 Net Position - Beginning of Period

61

62 **NET POSITION - END OF PERIOD**

63

64 **EBITDA - Earnings Before Interest, Depreciation, and Amortization**

| | 2023 Actual | 2024 Projected Based on Oct 2024 | 2025 Proposed Budget | Projected Year Variance | Projected Variance % |
|--|---------------------|--|-------------------------|----------------------------|-------------------------|
| OPERATING INCOME | | | | | |
| OPERATING REVENUES | | | | | |
| Charges for Patient Services | | | | | |
| Inpatient | 5,788,858 | 6,613,911 | 7,304,928 | 691,017 | 10.4% |
| Outpatient | 94,848,747 | 101,205,052 | 110,404,468 | 9,199,416 | 9.1% |
| Total Charges for Patient Services | 100,637,605 | 107,818,963 | 117,709,396 | 9,890,433 | 9.2% |
| Deductions from Charges for Patient Services | | | | | |
| Contracts (Medicare, Medicaid, Commercial) | (41,626,925) | (46,430,927) | (53,399,673) | (6,968,746) | (15.0%) |
| Charity, Bad Debt, Uncompensated | (2,671,620) | (3,644,948) | (4,255,973) | (611,025) | (16.8%) |
| Total Deductions from Charges for Patient Services | (44,298,545) | (50,075,875) | (57,655,646) | (7,579,771) | (15.1%) |
| Net Patient Service Revenues | 56,339,060 | 57,743,087 | 60,053,750 | 2,310,663 | 4.0% |
| <i>Net Patient Income/Total Charges for Patient Services as a %</i> | <i>56.0%</i> | <i>53.6%</i> | <i>51.0%</i> | | |
| Other Operating Revenues | 444,067 | 294,535 | 223,862 | (70,673) | (24.0%) |
| Total Operating Revenues (Row 22 + Row 25) | 56,783,127 | 58,037,622 | 60,277,612 | 2,239,990 | 3.9% |
| Operating Expenses | | | | | |
| Salaries and Wages | 26,143,874 | 26,437,673 | 28,107,331 | (1,669,658) | (5.9%) |
| Employee Benefits | 5,941,439 | 5,999,741 | 6,506,805 | (507,064) | (7.8%) |
| Professional Fees and Purchased Services | 16,080,623 | 15,974,283 | 13,155,944 | 2,818,339 | 21.4% |
| Supplies | 6,394,708 | 6,256,408 | 6,387,889 | (131,481) | (2.1%) |
| Utilities | 680,091 | 700,252 | 728,920 | (28,668) | (3.9%) |
| Leases and Rentals | 261,616 | 268,816 | 268,834 | (18) | (0.0%) |
| Insurance | 473,920 | 501,112 | 586,330 | (85,218) | (14.5%) |
| Repairs and Maintenance | 324,797 | 185,476 | 278,536 | (93,060) | (33.4%) |
| Depreciation and Amortization | 3,834,846 | 3,587,660 | 3,680,015 | (92,355) | (2.5%) |
| Other | 2,966,013 | 3,019,796 | 3,220,508 | (200,712) | (6.2%) |
| Total Operating Expenses (Sum of Rows 30 to 39) | 63,101,927 | 62,931,217 | 62,921,112 | 10,105 | 0.0% |
| TOTAL OPERATING INCOME (LOSS) (Row 27 minus Row 40) | (6,318,800) | (4,893,595) | (2,643,500) | 2,250,095 | 46.0% |
| NONOPERATING REVENUES (EXPENSES) | | | | | |
| Property Tax Revenues, Net | 3,442,966 | 4,302,303 | 4,306,368 | 4,065 | 0.1% |
| Interest Expense | (805,946) | (547,454) | (497,075) | 50,379 | 9.2% |
| Investment Income | 520,185 | 538,617 | 315,000 | (223,617) | (41.5%) |
| Gain (Loss) on Disposal of Capital Assets | (43,806) | 5,535 | - | (5,535) | (100.0%) |
| Noncapital Grants and Contributions | 14,206 | 6,940 | 25,000 | 18,060 | 260.2% |
| Other | 1,247,880 | (163,349) | (215,800) | (52,451) | (32.1%) |
| TOTAL NONOPERATING REVENUES, NET (Sum of Rows 45 to 50) | 4,375,485 | 4,142,592 | 3,933,493 | (209,099) | (5.0%) |
| SURPLUS (DEFICIT) OF REVENUES OVER EXPENSES BEFORE CAPITAL | (1,943,315) | (751,003) | 1,289,993 | 2,040,996 | 271.8% |
| Capital Contributions | 210,750 | 240,692 | 175,000 | (65,692) | (27.3%) |
| NET POSITION INCREASE (DECREASE) (Row 53 + Row 55) | (1,732,565) | (510,311) | 1,464,993 | 1,975,304 | 387.1% |
| <i>Total Margin = Net Position ÷ Total Operating Revenues</i> | <i>(3.1%)</i> | <i>(0.9%)</i> | <i>2.4%</i> | | |
| Net Position - Beginning of Period | 40,971,722 | 39,239,157 | 38,728,846 | | |
| NET POSITION - END OF PERIOD | 39,239,157 | 38,728,846 | 40,193,839 | | |
| EBITDA - Earnings Before Interest, Depreciation, and Amortization | 2,908,227 | 3,624,803 | 5,642,083 | 2,017,280 | 55.7% |

7.5.2

PARK HOSPITAL DISTRICT
Estes Park Health

Statistical information

| | 2023 Actual | 2024 Budget | October 2024 Year-to-date | 2024 Projected | Proposed 2025 Budget |
|-------------------------------|----------------|----------------|------------------------------|-------------------|-------------------------|
| Medical/surgical patient days | 508 | 514 | 489 | 567 | 579 |
| Swing bed patient days | 242 | 200 | 166 | 188 | 207 |
| Observation admits | 597 | 640 | 582 | 698 | 696 |
| Total patient days | <u>1,347</u> | <u>1,354</u> | <u>1,237</u> | <u>1,453</u> | <u>1,482</u> |
| | | | | | |
| Total surgeries | 309 | 382 | 210 | 258 | 311 |
| | | | | | |
| Emergency room visits | 5,640 | 5,768 | 4,570 | 5,405 | 5,511 |
| | | | | | |
| Urgent Care visits | 6,168 | 6,109 | 5,949 | 6,991 | 6,714 |
| | | | | | |
| Clinic visits | 22,561 | 23,390 | 17,295 | 20,702 | 24,640 |
| | | | | | |
| Diagnostic imaging tests | 12,749 | 13,199 | 10,980 | 12,816 | 13,079 |
| | | | | | |
| Lab tests | 74,844 | 75,391 | 62,270 | 74,160 | 75,674 |
| | | | | | |
| Rehab visits | 15,894 | 16,644 | 12,688 | 15,055 | 15,538 |
| | | | | | |
| Ambulance trips | 2,169 | 2,106 | 1,690 | 2,000 | 1,979 |
| | | | | | |
| Chemo therapy/infusion | 2,103 | 1,939 | 2,020 | 2,375 | 2,366 |
| | | | | | |
| Pharmacy requisitions | 47,031 | 47,722 | 36,118 | 43,890 | 45,177 |



Capital Budget

| Department | Equipment Item | 2025 |
|------------------------|---|---------------------|
| Hospital Wide | Nurse Call System | 800,000 |
| Master Planning | Breast Health Center | 450,000 |
| Information Technology | UKG Dimensions | 159,000 |
| Information Technology | C-Cure IQ - system to update badge access | 150,000 |
| Podiatry/Wound Care | New exam table and remodel | 150,000 |
| Hospital Wide | IV Pumps | 113,000 |
| Surgery | Surgical Lights | 90,000 |
| Master Planning | Cardiac Rehab Relocation | 80,000 |
| Pharmacy | Pharmacy Compounding Rooms Upgrade | 80,000 |
| Infusion | Infusion Remodel | 50,000 |
| Lab | Dual head teaching scope | 20,000 |
| Sleep Lab | Sleep Lab equipment and software | 25,000 |
| Urgent Care | Microscope | 12,000 |
| Rehab | Ultrasound/Electrical Stim Combo Machine with cart | 7,000 |
| Rehab | NuStep T5XR | 7,000 |
| Facilities | TPO roofing system over lab and registration | 125,000 |
| Facilities | Resurface back parking lots | 90,000 |
| Employee Housing | Aspen Hall Upgrades- carpet rooms, add blinds | 100,000 |
| Employee Housing | Renovations, Bighorn house (flooring, expand 2nd floor bath, countertops) | 95,000 |
| Employee Housing | Continue reno of condos: flooring, counters, paint, roofing x3 condos | 86,000 |
| Employee Housing | Aspen Hall Upgrades- add Laundry room | 20,000 |
| Information Technology | IT Office AC Repairs | 35,000 |
| Dietary | Café Buildout | 15,900 |
| Hospital Wide | Conference Rooms Upgrade | 12,000 |
| Environmental Services | Tennant Carpet Extractor | 10,000 |
| Dietary | Replace UC Ice machine | 6,500 |
| Dietary | Replace ED Ice Machine | 6,500 |
| | Contingency Capital | 300,000 |
| | | |
| | Total | \$ 3,094,900 |

7.5.4



**ESTES PARK
HEALTH**

PARK HOSPITAL DISTRICT

RESOLUTION 2024-07

**A COMBINED RESOLUTION CONCERNING THE ADOPTION OF A BUDGET AND
APPROPRIATION OF FUNDS FOR SUCH BUDGET FOR FISCAL YEAR 2025**

A. A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING THE BUDGET FOR THE PARK HOSPITAL DISTRICT FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2025 AND ENDING ON THE LAST DAY OF DECEMBER 2025.

WHEREAS, the District's Chief Financial Officer submitted a proposed budget to the Board of Directors on October 15, 2024, for its consideration; and

WHEREAS, upon due and proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 10, 2024 and December 11, 2024 and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budgets remain in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PARK HOSPITAL DISTRICT:

Section 1. That estimated expenditures for each fund are as follows:

| | |
|------------------------------|---------------|
| GENERAL FUND | \$ 63,723,635 |
| CAPITAL PROJECTS FUND | \$ 0 |
| DEBT SERVICE FUND | \$ 0 |

Section 2. That estimated revenues for each fund are as follows:

GENERAL FUND

| | |
|--|----------------------|
| From unappropriated surpluses | \$ 0 |
| From sources other than general property tax | \$ 60,792,612 |
| From the general property tax levy | \$ 4,396,016 |
| TOTAL | \$ 65,188,628 |



CAPITAL PROJECTS FUND

| | |
|--|------|
| From unappropriated surpluses | \$ 0 |
| From sources other than general property tax | \$ 0 |
| From the general property tax levy | \$ 0 |
| TOTAL | \$ 0 |

Section 3. That the Budget which was submitted, amended, and herein summarized by fund, is hereby approved and adopted as the Budget of the District and made a part of the public records of the District.

B. A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW FOR THE PARK HOSPITAL DISTRICT FOR THE 2025 BUDGET YEAR.

WHEREAS, the Board of Directors of the Park Hospital District has adopted the District's annual budget in accordance with the Local Government Budget; and

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to, or greater than, the total proposed expenditures as set forth in said budgets; and

WHEREAS, it is not only required by law, but also necessary, to appropriate the revenues provided in the budgets to and for the purposes described below, so as not to impair the operations of the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PARK HOSPITAL DISTRICT:

That the following sums are hereby appropriated from the revenue of each Fund, to each Fund, for the purposes stated:

| | |
|---|---------------|
| General Fund | \$ 60,792,612 |
| (indicate if appropriating all reserves, by adding "including reserves" after General Fund) | |
| Capital Projects Fund | \$0 |
| Debt Service Fund | \$0 |



ADOPTED: December 11, 2024

PARK HOSPITAL DISTRICT

By _____
President

ATTEST:

Treasurer

Secretary



PARK HOSPITAL DISTRICT (d/b/a Estes Park Health)

RESOLUTION 2024-08

RESOLUTION TO DETERMINE MILL LEVY YIELD

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2024, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE PARK HOSPITAL DISTRICT, d/b/a ESTES PARK HEALTH, FOR THE 2025 BUDGET YEAR.

WHEREAS, on December 11, 2024, the Board of Directors of the Park Hospital District adopted the District's annual budget, in accordance with the Local Government Budget Law; and

WHEREAS, the computed amount of tax Revenue from the Mill Levy, for the District's budget for the General Fund and Capital Projects Fund, is \$4,396,016; and

WHEREAS, the valuation for assessment for the District as recently certified by the County Assessor is \$585,744,988.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PARK HOSPITAL DISTRICT:

Section 1. That, for the purpose of meeting all general operating expenses of the District during the District's 2025 budget year, there is hereby levied a tax of 7.505 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the previous year (tax year).

Section 2. That, for the purpose of meeting all the District's debt service payments during the 2025 budget year, there is hereby levied a tax of 0 mills upon each dollar of the total valuation for assessment of all taxable property within the District for the previous year (tax year).

Section 3. That the District's Secretary is hereby authorized and directed to certify to the County Commissioners of Larimer County, Colorado, the mill levies for the District as hereinabove determined and set, and to execute such form or forms as may be required by the County Commissioners for such purposes; provided, however, that, in the event that the final notice of assessed valuation will cause an adjustment to such mill levy in order to raise amounts stated to balance the District's budget, the District's Budget Officer is authorized to make such adjustments based upon the final assessed valuations received from the County Assessor. In no event shall such adjustments result in any unauthorized non-voter approved increase in the mill levy.

ADOPTED: December 11, 2024

PARK HOSPITAL DISTRICT

David M Batey, Chair

Stephen Alper, Treasurer

Brigitte Foust, Secretary