AUTHORIZATION FOR DISCLOSURE OF PHI

ESTES PARK HEALTH

555 Prospect Ave Estes Park, CO 80517 Phone 970-586-2317 Ext 2030 FAX 970-586-8237
Email: medrecs@eph.org

Estes Park Health is requesting your authorization to use or disclose your health information. The following is information about the health information at issue, to whom it will be disclosed, how we will use or disclose your health information if you sign this form and your rights regarding this Authorization.

Patient Name:_____ **Date of Birth:**_____ **Last 4 of SS#:** _____

Address: _____ **City/State/Zip Code:**_____ **Telephone #:** _____

I am the _____Patient _____ Guardian_____ Conservator_____ Designee _____Surrogate decision maker with authority to use disclose PHI. _____ and Patient's Designated Representative, and **I hereby authorize Estes Park Health to disclose to**:

Name of organization/person receiving records: _____

Address:_____ Phone: _____

City/State/Zip:_____ Fax: _____

This authorization is valid for a period of one year and can be revoked by me at any time before then. I understand that the request for revocation must be inwriting and is effective when received by the Medical Record Department at EPH. **Exceptions to Right of Revocation:** I understand that my written revocation will not affect the ability of EPH to continue to Use or Disclose my health information to the extent that it has already acted in reliance on this Authorization. For example, EPH cannot rescind disclosures it has already made, and may use my health information as necessary to bill and collect for services rendered. I understand that authorizing disclosure of my health information is voluntary. EPH cannot condition treatment, payment, enrollment or eligibility on your signing this authorization, unless: You are receiving research-related treatment; or the only reason EPH is providing you with health care is to make a report to a third party, such as your employer.

Date(s) of service to be released: _____

Purpose:

_____ Further Medical Care
_____ Insurance
_____ Legal

Delivery Method:

_____ Personal Pickup
_____ Email (encrypted)_____

Other, please specify: _____

Please mark information to be released:

_____ History and Physical
_____ Clinic Notes
_____ Laboratory Results
_____ Immunization Records
_____ Consultation
_____ X-Ray Reports
_____ Problem List/Treatment Plan
_____ Medication List/Active
_____ Pathology Results

Other, please specify: _____

It is the policy of Estes Park Health to require a current specific authorization to release the types of information listed below. As a result, if such information is contained in this patient's records, that information has not been released to you at this time unless authorized below. Alcohol/Drugtreatment records are protected by federal regulation 42 CFR, part 2 and must be specifically authorized by either the patient or his representative. Please mark information to be released:

SPECIFIC AUTHORIZATION: _____ Mental Health Information _____ Drug/Alcohol Information _____ AIDS/HIV Testing

I understand that upon release of this information, EPH will no longer guarantee the confidentiality of the information contained in my medical record. I release EPH, the attending physician, and all hospital personnel from any and all liability concerning the release of this information. I understand that this original form will become a permanent part of my EPH medical record and that a copy of this form may be mailed or faxed to the entity named above for the release of medical records to EPH.

_____ Patient Signature _____ Date _____ Legal Decision Maker Signature _____ Date

The state of Colorado allows 10 business days for release request processing

Office Use Only:

Copied information delivered by means of: _____ Hand delivery _____ Mailed _____ Faxed _____ Initials _____ Date

If signed by legal representative, indicate documentation: ☐ Death Certificate ☐ Power of Attorney ☐ Living Will

Note: EPH has a minimum charge of $16.50 for the first 10 pages copied plus $0.75 for pages 11-40 and $0.50 for each additional page thereafter. There will be no charge for information sent from EPH to an insurance company for billing purposes. There will be no charge for information sent to a physician's office unless it exceeds 75 pages.

Form Revised: 11/08/2022