

**ESTES PARK HEALTH  
BOARD OF DIRECTORS’  
Regular Meeting Minutes – March 30, 2020  
Virtual Meeting**

**Board Members in Attendance via Virtual**

Dr. David Batey, Chair; Ms. Sandy Begley, Vice-Chair; Dr. Monty Miller, Treasurer; Ms. Diane Muno, Secretary; Mr. William Pinkham, Member-at-Large.

**Other Attendees via Virtual**

Mr. Vern Carda, CEO, Mr. Tim Cashman, CFO; Mr. Gary Hall, CIO; Ms. Terri Brandt Correia, CNO; community and staff members.

Community Attendees: Aaron Alberter, Dwight Stanford, Debby Hughes, James Whiteneck, Jessica Jenkins, John Cooper, Jim and Gail Cozette, Johanna Darden, the Moennings, Susan Wolf, Sandy Chockla, Tim Mosier, Drew Webb, Ericka Santana, Morgan Svoboda, Robert Foster, Larry Leaming, Bill Solms

**Call to Order**

The Board Open Session was Called to Order at 4:09 p.m. by Dr. Batey, Chairman of the Board of Directors; there was a quorum present. Notice of the Board Meeting was posted in accordance with the SUNSHINE Law Regulation. First Virtual Regular Board Meeting

**Approval of 03/30/20 Meeting Agenda**

*A motion was made by Bill Pinkham to approve the 03/30/20 meeting agenda as submitted, the motion was seconded by Monty Miller. A verbal vote was requested – the ayes were unanimous, and the motion was carried.*

**Public Comments**

- There was no public sign-in sheet since the meeting was virtual – No comments were submitted through the chat function to Gary Hall. (Happy Doctor’s Day)
- Sign in sheet can be requested through the Administration office at Estes Park Health.

**Welcome EPH CEO Vern Carda and Board Member General Comments**

Vern: Wonderful to be here and I appreciate the opportunity to serve. One question placed was why would Vern be interested? Answer: I like challenge, these are challenging times and I look forward to serving.

Diane: Thank Vern and welcome attendees.

Bill: Delighted to have Vern on Board and look forward to working with him.

**Consent Agenda Items - Attachment 1**

- Board Study Session – 03.11 2020 – COVID-19 Preparedness
- Board Meeting Minutes 02.24.2020
- May 2020 Board Election
- COVID-19 Preparation and Status Update
- Colorado End-of-Life Options Act Review
- Estes Park Health Foundation
- Chief of Staff Update

working together, small facility is very nimble to take care of the community. David: continue social distancing to keep the curve flattened. Gary: one question, surgeon wanting to be contacted.

- Chief of Staff Update: Dr. Meyer hope the surge doesn't come, email Dr. Meyer if have needs to share. Shout out to Ops team, unrelenting planning team that didn't take a break. No different from any hospital but like to think that we are. Dealing with PPE shortage, if this hits it will be a big deal and community is trying to support. We can get things done and put plans in place. I would like to test everyone, however testing requires being able to get results back, all must assume the virus is here, if you're feeling sick – stay-home and not spread it. Testing requires us to use PPE, and what we learn will not change the course of how a patient is treated. Once you're admitted we need to know so we can always wear PPE to care for patient. Med Staff wants to know how to help because visits are down, and surgery is down. Doc want to work and be part of how thing will work – med staff is very engaged. Details of the surge plan, we are constantly refining the plan. Dr. Meyer wrote a letter encouraging them to shut down RMNP, to keep our resources for our community. My heart goes out to local businesses and hope we can somehow help. Encourage people to shut down lodging, to limit visitors. Bill: Thank John for writing letter. Shutting down RMNP stops us from being a magnet to get outside. Dr. Meyer: blessed to be able to get outside and social distance unlike bigger cities. Locals should know where to go, exercise, think positively, sleep, eat well and love on family. Question: if empty beds, can we take on non-COVID-19 patients. Terri: we have had conversations about this very thing. Many moving parts to making that happen. Vern: covered pretty adequately, downside we would lose beds, we will continue to explore. Tim: Have been in contact with down valley hospitals to set up a program. If down valley hospitals are running out of options, we can be an option.
- Estes Park Health Foundation Update: Kevin Mullen, EPH Foundation, EPH Board of Directors, adopted a new strategic plan Jan. 2020, Followed ppt. 3D mammography machine purchased and ready to be implemented according to Diagnostic Imaging. Set up emergency campaign for COVID-19 to cover a variety of expenses. Will wait for a later time to introduce Vern to donors. Diane: she feels that this is an extraordinary outreach. Kevin: Board and staff are dedicated to making EPH successful.
- Preview of Next Month's Colorado End-of-Life Options Act Annual: David: We had made a commitment to review this Act and revisit soon as soon as this more urgent matter is handled.
- Urgent Care Center Update – Barb Valente, Dir. UCC – Urgent Care Center is still on target to open in mid-May. May have delayed inspection for lab and pharmacy, we may have to send them to our other lab and pharmacy. Equipment is arriving but won't get in until mid-April to install. Have all full- and most part-time staff hired. Doing some virtual and real-time education and orientation in the next few weeks. David: will we have testing, possibly COVID-19 testing. Dr. Meyer: don't know why we wouldn't. Not sure we'd get testing by May, want to get at main hospital first. We'd like to test, not sure what will be available. Monty: any consideration for repurposing the UCC to handle COVID-19 patients. Tim: how do we segregate COVID and non COVID patients. Terri: it's been on our radar, but it hasn't been incorporated yet into the plan.
- Alarado Outpatient Clinic Update – Tim Cashman, CFO, Contractors are full-speed ahead to get us in by early May. Moving Rehab and Specialty also. Anticipating Certificate of Occupancy in April. Need clear fire inspection to get license from the state. Battle with CDOT and Town that is holding up the traffic light – scheduled for some time in the fall.

**Executive Summary – Significant Items Not Otherwise Covered:** Nothing additional from SLT.

**Medical Staff Credentialing Report**

Credentialing committee met on February 26, one appointment, 4 reappoint and additional Mr. Pinkham recommends approval of credentialing, Sandy Begley second approved by the Board. Unanimous approval.

**Review any Action List Items and Due Dates**

Safe ballot drop off

Drop off up to the day of election

Write letter to Post Office to make sure they know ballot is coming.

**Potential Agenda Items**

Deferred Colorado End of Life Act Review

Revisit status of election

Audit report

First Quarter financials

Urgent Care Update and Alarado

COVID-19 Update

**David:** Thanks Gary for new technology to hold meeting virtually.

Two last comments:

Considering postponing the election. David: that would be complicated. No Districts are considering canceling elections. We have a mail ballot, so can still hold election.

Suggestions: helping with the drop off of box – locked metal drop box perhaps could be repurposed for the use. Tent for observer in parking lot to allow drop off ballot.

With no further business to be conducted, the March 30, 2020 Regular Board Meeting was adjourned at 6:33p.m. Next Board meeting is April 27, 2020 Motion Mr. Miller and second Mr. Pinkham to adjourn.



David M. Batey, Chair

**Estes Park Health Board of Directors**