

**ESTES PARK HEALTH
BOARD OF DIRECTORS'
Regular Meeting Minutes – February 24, 2020
Timberline Conference Room**

Board Members in Attendance

Dr. David Batey, Chair; Ms. Sandy Begley, Vice-Chair; Dr. Monty Miller, Treasurer; Ms. Diane Munro, Secretary; Mr. William Pinkham, Member-at-Large.

Other Attendees

Mr. Tim Cashman, CFO; Mr. Gary Hall, CIO; Ms. Terri Brandt Correia, CNO; community and staff members.

Call to Order

The Board Open Session was Called to Order at 4:03 p.m. by Dr. Batey, Chairman of the Board of Directors; there was a quorum present. Notice of the Board Meeting was posted in accordance with the SUNSHINE Law Regulation.

Approval of 01/20/20 Meeting Agenda

A motion was made by Mr. Pinkham to approve the 02/24/20 meeting agenda as submitted, with the caveat that item #10, Medical Staff Credentialing Report, be removed from the agenda - the Credentialing Committee did not meet in December 2019; the motion was seconded by Ms. Monty Miller. A verbal vote was requested – the ayes were unanimous, and the motion was carried.

Public Comments

- A sign-in sheet was available for community members to sign up to speak.
- Sign in sheet can be requested through the Administration office at Estes Park Health.
- *No community members signed up to speak.*

John Meissner – Right to Die, Follow-up, Anyone used it,

In contact with Mayor and Town Administrator – on Corona Virus,

John Meyer can address Corona Virus – way set up, come in with fever and cough same screening question used, ask questions, Erica Williams, IP Director and have proper equipment, ask the right screening question, it is a send out test and takes a couple days to get back,

John Meyer – Medical Aid in dying was up in one year, can go back to three physicians, go to new CEO and see if there is a change.

David: not sure if anyone has used the approved. Put on agenda in March.

Board Member General Comments and Service Recognition Event

Monty – commend Dr. Schneider on getting his mom's prescription refilled, incredibly appreciative.

Heading down the mountain for vacation, mom started acting ill, headed back to up to mountain,

immediately got an appointment, checked out by Dr. Schneider and his mom tested positive for the flu.

All the questions Dr. Meyer mentioned were all the ones that were asked by Dr. Schneider. Doing the right thing for the community.

Bill Pinkham – missed Larry's celebration, want to thank David and JoAnn for hosting the meet and greets. Thank David for organizing process to hire new CEO. Results will show that the process was successful.

Consent Agenda Items - Attachment 1

- Board Meeting Minutes – January 20, 2020 Special Meeting; February 7, 2020; Regular Meeting; January 2, 2020 Special Meeting; February 10, 2020
- Facility Master Plan
- Urgent Care Center
- Alarado Outpatient
- Surgery Department Update
- Surgery Department Marketing Plan
- Financing Alarado Tenant Improvement & Initial Facility Master Plan Priorities

All reports are available upon request through the Administration office at Estes Park Health.

A motion was made by Mr. Miller to accept the Consent Agenda items listed above; the motion was seconded by Mr. Pinkham. A verbal vote was requested – the ayes were unanimous, and the motion was carried.

Presentations

- Estes Park Health New Chief Executive Officer Update – Go to one of the SLT members. SLT expressed confidence that they can handle any issues.
- May 2020 Board Election – Brief Process Review & Status – 5 people that have turned in forms, 2 additional have asked. Lisa can send two pages if requested.
- Facility Master Plan Update – Gary Hall, CIO - Top projects have been identified: Urgent Care Center, current Rehabilitation Services area remodeled for Outpatient Services and larger coffee shop and updates to the Surgical Services Suite. Additional items: Decontamination room in the ED and parking expansion. Project will total \$5 million and financing is being secured.
- Urgent Care Center Update – Barb Valente, Dir.UCC - Opening date is slated for May 19, 2020 but hoping for early date. Hours will be 8 a.m. to 8 p.m. seven days a week. There are between 43-46 parking spaces. More spaces will be available for Urgent Care visitors on the weekends when Rehab and Specialty Clinic are closed. Again clarified that EPH does not own the building.
- Alarado Outpatient Clinic Update – Tim Cashman, CFO, financing is secured with Bank of Co after three proposals were submitted.
- Surgery Department Update – Terri Brandt Correia, CNO, Sterile Processing Department came back online on February 5, 2020. After an arduous process involving many resources we have excellent water for sterilizing. Every decision in the process of getting the water problem resolved put patient safety first.
- Surgery Department Marketing Plan – Surgical Services marketing campaign is being relaunched and will include direct mail, digital advertisements, print ads, social media, press releases and more. Meet and Greet with Surgicalists happened in February with Salud, Timberline and EPH Physician Clinic. Eph.org now has the ability to translate into eight different languages.
- Financing Alarado Tenant Improvements & Initial Facility Master Plan Priorities – Tim handed out sheet and public can get it from Lisa. EPH chose Bank of Colorado after 3 bids were sent. Bids were similar, but ongoing relationship was a help in making the decision. Money is on a draw-down

agreement, no loan in one lump sum. Why borrow money when have cash on hand: many metrics we are measured on cash on hand. 15 days cash on hand, can put cost of loan on the cost report – Medicare will pick up ½ cost. 5 million at 2.5%.

Open Action Items

Resolution 2020-03 Approval of Financing for an Urgent Care Center and the Estes Park Health Facility Master Plan

Operations Significant Developments

Medical Staff Credentialing Report

Credentialing committee met on January 29,
Mr. Pinkham recommends approval of credentialing, Mr. Miller second approved by the Board.

Review any Action List Items and Due Dates

Potential Agenda Items

Sarah Shepherd talking about election
Review End of Life policy

With no further business to be conducted, the February 24, 2020 Regular Board Meeting was adjourned at 6:09 p.m. Next Board meeting is March 30, 2020 Motion Mr. Miller and second Mr. Pinkham to adjourn



David M. Batey, Chair
Estes Park Health Board of Directors