

**ESTES PARK HEALTH  
BOARD OF DIRECTORS'  
Regular Meeting Minutes – October 28, 2019  
Timberline Conference Room**

**Board Members in Attendance**

Dr. David Batey, Chair; Ms. Sandy Begley, Vice-Chair; Dr. Monty Miller, Treasurer; Ms. Diane Muno, Secretary; Mr. William Pinkham, Member-at-Large.

**Other Attendees**

Dr. Larry Leaming, CEO; Mr. Randy Brigham, Chief HR Officer; Ms. Terri Brandt Correia, CNO; Mr. Tim Cashman, CFO; Mr. Gary Hall, CIO; Dr. John Meyer, COS; community and staff members.

**Call to Order**

The Board Open Session was Called to Order at 4:02 p.m. by Dr. Batey, Chairman of the Board of Directors; there was a quorum present. Notice of the Board Meeting was posted in accordance with the SUNSHINE Law Regulation.

**Approval of 10/28/19 Meeting Agenda**

*A motion was made by Dr. Miller to approve the 10/28/19 meeting agenda as submitted; the motion was seconded by Mr. Pinkham. A verbal vote was requested – the ayes were unanimous and the motion was carried.*

**Public Comments**

- A sign-in sheet was available for community members to sign up to speak.
- Sign in sheet can be requested through the Administration office at Estes Park Health.
- *No community members signed up to speak.*

**Board Member General Comments**

- Ms. Muno shared an email from Dr. Chris Daley, Emergency Dept., that provided a case review of an emergency that presented in the ER in September – he detailed events as they unfolded in the ER, with this final statement: “I rarely have been able to say this in my 30 years of emergency medicine, but on this day in September 2019, our ER staff, EMS crews, and Diagnostic Imaging staff saved someone’s life! Because of these folks, a loving grandmother will be able to spend precious time with her grandchild and watch them grow!....”
- Ms. Muno also read a thank you note from a grateful mother regarding the care her child received from Dr. Florence (orthopedic surgeon), after her child was admitted with a severe laceration to one of his legs due to an off-roading accident. The note ended with this statement: “My child is walking again on healthy legs because of you!”
- Dr. Batey thanked Estes Park Health on behalf of the Board for providing them with flu shots prior to the start of this meeting. The Board encouraged all in the community who are able to go ahead and get their flu shots.

**Consent Agenda Items - Attachment 1**

- Board Meeting Minutes – 09.06.19 Special Board Meeting; 09.13.19 Special Board Meeting; 09.17.19 Special Board Meeting; 09.23.19 Regular Board Meeting; 09.27.19 Special Board Meeting; 10.02.19 Special Board Meeting; 10.03.19 Special Board Meeting; 10.11.19 Special Board Meeting; 10.18.19 Special Board Meeting; 10.25/19 Special Board Meeting
- Chief-of-Staff Report

- 3<sup>rd</sup> Quarter Financials
- Safety
- Leadership
- Home Health/Hospice Quarterly Update

All reports are available upon request through the Administration office at Estes Park Health.

*A motion was made by Mr. Pinkham to accept the Consent Agenda items listed above; the motion was seconded by Ms. Begley. A verbal vote was requested – the ayes were unanimous and the motion was carried.*

### Presentations

- 3<sup>rd</sup> Quarter Financials – Mr. Tim Cashman, CFO; PowerPoint presentation – *Attachment 2*
- Chief-of-Staff Report (3<sup>rd</sup> Quarter Update) – Dr. John Meyer – *Attachment 3*
- Safety Update & Actions – Mr. Gary Hall, CIO; *Attachment 4*
- Strategic Plan Update & Actions – Dr. Larry Leaming, CEO; PowerPoint presentation – *Attachment 5*
- EPH Living Center Update with Proposed Rate Change – Ms. Julie Lee, NHA; summary:
  - Ms. Lee has worked in long-term care facilities for 20+ years;
  - The current census in the EPH Living Center is 33;
  - The Living Center is licensed for 52 residents, but the goal is to be at 42;
  - Ms. Lee will be scheduling meetings with hospitals down on the Front Range to network with them and let them know what long-term services are available here at the EPH Living Center;
  - Staffing in the Living Center was discussed – our staffing model is comparable to that of Good Samaritan in Estes Park and down on the Front Range;
  - The proposed rate increase has been shared with Senior Leadership for review/approval. This increase would bring the Living Center more in line with the long-term healthcare market. If an increase is approved, residents/patients/families will be notified a minimum of 30 days ahead of an increase;
  - Goals for remainder of 2019 and for 2020:
    - ✓ Focus on employee recruitment/retention;
    - ✓ Increase marketing efforts in our community and along the Front Range;
    - ✓ Continue to address the contract labor situation;
    - ✓ Institute in-house CNA training program being developed by CNO and CHRO. Curriculum has been developed – aiming for Q2 in 2020 to begin with first group of students.
- Rumor Response – Dr. Larry Leaming, CEO: We are hearing questions concerning the urgent care center – who owns this building; what will be housed on the 2<sup>nd</sup> floor; what services will be offered on the 1<sup>st</sup> floor?
  - Answers: We do not own the urgent care center building – we are leasing space from the Alarado Development Group. In addition, we are researching the possibility of leasing one or two condo units being built on the 2<sup>nd</sup> floor for workforce housing (TBD at a later date). Discussion of the urgent care center has been featured in several past EPH press releases, which can still be found on the EPH website.

- CEO Search Update: Job Description, Draft Timetable – Dr. David Batey, Board Chair; PowerPoint presentation – *Attachment 6*
- Operations/Capital Budget FY2020, Public Hearing – Mr. Tim Cashman, CFO; *Attachment 7*
  - Budget FY2020 will be approved at the December 9 Board meeting;
  - The 1<sup>st</sup> draft of the 2020 budget was sent to the Board October 15, 2019;
  - The 2<sup>nd</sup> draft of the 2020 budget has been posted on the EPH website and is also available in the EPH Administration offices.

**Executive Summary – Significant Items Not Otherwise Covered**

- Dr. Larry Leaming, CEO:
  - As stated above, EPH does not own the urgent care center building (Alarado Business Park) - we are merely tenants;
  - Sterilizer/steam generator issue in the OR – a new sterilizer and two steam generators have been installed, the plumbing has been done, and a water softener system is currently being installed. UCH has been a very helpful partner in this endeavor, sterilizing our instruments as needed and providing their expertise. Once we have the capability to produce steam, Steris will perform water testing, and results should be available in 5-7 days.

**Board Election – May 5, 2020: Mail Ballot or Polling Place Election** – Dr. David Batey, Board Chair; PowerPoint presentation – *Attachment 8*

*A motion was made by Ms. Munro to proceed with a mail ballot election, and to contract with Circuit Rider, LLC, to conduct the election; the motion was seconded by Ms. Begley. A verbal vote was requested – the ayes were unanimous and the motion was carried.*

**Medical Staff Credentialing Report**

Mr. Pinkham reported that the Credentials Committee met September 25, 2019; he recommended that the Estes Park Health Board of Directors consider the credentialing recommendations put forward at that meeting:

**APPOINTMENTS**

Bridget Lauro, MD  
 Daniel Long, MD  
 Michael Martucci, MD  
 Virginia Scroggins Young, MD

Courtesy, Diagnostic Radiology  
 Courtesy, Pathology  
 Courtesy, Allergy/Immunology  
 Courtesy, Diagnostic Radiology

**REAPPOINTMENTS**

S. Daniel Asadi, DO  
 Richard Campbell, DO  
 Kenneth Epstein, MD  
 Jordan Frishman, MD  
 Michelle Furmaga, MD  
 Erika Norris, MD  
 Catherine Pizzi, MD  
 Lisa Radice, NP  
 Miho Scott, MD

Courtesy, Internal Medicine  
 Courtesy, Family Medicine  
 Courtesy, Internal Medicine  
 Courtesy, Allergy/Immunology  
 Courtesy to Active, Neurology  
 Active, Family Medicine  
 Courtesy, Pathology  
 APP, Nurse Practitioner  
 Courtesy, Oncology/Hematology

John Thieszen, MD  
Frederick Workman, DO

Courtesy, Internal Medicine  
Courtesy, Internal Medicine

**RESIGNATIONS (FYI only)**

Kirk Mitchell, MD

Courtesy, Family Medicine

*A motion was made by Mr. Pinkham to accept the credentialing recommendations as submitted; the motion was seconded by Dr. Miller. A verbal vote was requested – the ayes were unanimous and the motion was carried.*

**Potential Agenda Items for December 9, 2019 Regular Board Meeting**

- Community Paramedics Program presentation
- Approval of Operations/Capital Budget FY2020

With no further business to be conducted, the October 28, 2019 Regular Board Meeting was adjourned at 6:28 p.m.



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David M. Batey, Chair

**Estes Park Health Board of Directors**