



ESTES PARK HEALTH

DATE: 25-Oct-2019

POSITION: Chief Executive Officer

DEPARTMENT: Administrative Office

REPORTS TO: Estes Park Health Board of Directors

FLSA STATUS: Exempt

I. POSITION SUMMARY:

The Chief Executive Officer (CEO) position with Estes Park Health (EPH) is responsible for the overall leadership and active management of the Medical Center and properties. The CEO is responsible for implementing the policies and resolutions of the Board of Directors and is responsible for all aspects of Estes Park Health subject to the policies of the Board and any limitations established by the Board. Working with the Board of Directors, this position also sets the mission, vision, values, and culture for Estes Park Health and actively works to implement the vision and develop a culture of excellence with engagement at all levels within the organization.

II. RESPONSIBILITIES:

- Provides inspiration and foresight in leading an EPH culture that achieves financial, quality, and operational excellence.
- Ensures all due diligence is provided and establishes options regarding strategic partnerships for EPH
- Ensures EPH achieves its financial goals and objectives, is financially viable and sustainable, and operates consistently with best financial practices.
- Ensures that EPH provides high quality services, ensures patient health and safety and has high levels of patient satisfaction.
- Implements a strategic plan that ensures EPH remains vibrant, resilient and sustainable, and effectively and efficiently addresses the current and future healthcare needs of the Estes Park community and its visitors.
- Actively maintains a collaborative EPH culture that includes timely, effective, two-way communication with the Board of Directors, Chiefs of Staff, the Leadership Team, the medical staff, EPH departments, and key stakeholders.
- Represents EPH in professional and community activities, actively establishes good relationships with key stakeholders, community organizations, businesses, and the Estes Park community, and encourages the integration of EPH into the Estes Park community to foster understanding of and support for EPH.
- Works to establish and maintain a culture and environment which attracts, retains and motivates excellent, high performing employees.

III. CANDIDATE QUALIFICATIONS:

- 10+ years of executive leadership experience within an acute healthcare organization that

- provides services to the public is required.
- Master's degree in healthcare administration or business administration is highly preferred.

The ideal candidate will also have the following qualifications:

- A track record of successfully accomplishing the responsibilities described above.
- Outstanding leadership and managerial skills with solid understanding of hospital and healthcare operations, financial management, marketing, new product/service development, public relations, culture/service excellence, clinical outcomes, quality improvement, and emerging technology.
- Has a diplomatic, outgoing, enthusiastic, courageous personality that empowers and motivates others and draws out their natural gifts and talents.
- Is outcomes oriented, expects execution and holds people accountable.
- History of effectively communicating with and inspiring diverse individuals and groups to work together to achieve strategic goals and objectives.
- Is a strategic thinker who anticipates, prepares and adapts to changes in healthcare.
- History of building strong provider relationships and evaluating and improving provider services.
- Is relationship builder who seeks inclusion, collaboration and consensus without being a command and control leader.
- Excellent verbal, analytical, organizational and written skills.