

**ESTES PARK HEALTH
BOARD OF DIRECTORS'
Regular Meeting Minutes – April 22, 2019
Timberline Conference Room**

Board Members in Attendance

Dr. David Batey, Chair; Ms. Diane Munro, Secretary; Dr. Monty Miller, Treasurer; Mr. William Pinkham, Member-at-Large.

Board Members Not in Attendance

Ms. Sandy Begley, Vice-Chair (excused absence).

Other Attendees

Dr. Larry Leaming, CEO; Dr. John Meyer, Chief-of-Staff; Mr. Randy Brigham, Chief HR Officer; Mr. Gary Hall, CIO; Ms. Erin Wooley, Interim CNO; Mr. Tim Cashman, CFO; community members; et al.

Call to Order

The Board Open Session was Called to Order at 4:02 p.m. by Dr. Batey, Chairman of the Board of Directors; there was a quorum present. Notice of the Board Meeting was posted in accordance with the SUNSHINE Law Regulation.

Approval of 04/22/19 Meeting Agenda

A motion was made by Dr. Miller to approve the 04/22/19 meeting agenda, with the following changes:

- **Under “Presentations, 7.3 EPH’s Competitive Advantages as a Critical Access Hospital” – postpone presentation until the May Regular Board Meeting;**
- **Under “Consent Agenda Items, 5.2.4 Audit Report” – move to “Presentations” section and label as an *Action* item.**

The motion was seconded by Mr. Pinkham. A verbal vote was requested – the ayes were unanimous and the motion was carried.

Public Comments

- A sign-in sheet was available for community members to sign up to speak.
- Sign in sheet can be requested through the Administration office at Estes Park Health.
- *No community members signed up to speak.*

Board Member General Comments

- Dr. Batey stated that the “rumor check” process (email and dedicated phone number) were implemented in response to the recent editorial in the Trail Gazette. This process will serve as a useful tool for the Board and Senior Leaders to respond as quickly as possible to any rumors or concerns heard/expressed by the community.

Consent Agenda Items – Attachment 1

- Board Meeting Minutes – 03/25/19
- 1st Quarter Financials
- Safety
- Leadership
- Rumor Check Report

All reports are attached, and are also available upon request through the Administration office at Estes Park Health.

A motion was made by Ms. Munro to accept the Consent Agenda items as submitted; the motion was seconded by Dr. Miller. A verbal vote was requested – the ayes were unanimous and the motion was carried.

Presentations

- Audit Presentation & State of Industry – CliftonLarsonAllen – Mr. James Mann, PowerPoint Presentation; ***Attachment 2***

A motion was made by Dr. Miller to accept the 2018 Audit Results from CliftonLarsonAllen; the motion was seconded by Ms. Munro. A verbal vote was requested – the ayes were unanimous and the motion was carried.

- 2019 1st Quarter Financials – Mr. Tim Cashman, PowerPoint Presentation; ***Attachment 3***
- Safety Update and Actions – Mr. Gary Hall:
 - Epic/Lawson (Electronic Health Record Integration Project): All aspects currently on schedule. The intensity of the process is very high, the complexity immense. Small EPH team operating at very high level to make all ends meet. Training set for September/October onsite. Project oversight operates on various levels to identify issues and resolve with appropriate resources.
 - Surveys: Second-year DNV survey revealed how much work had been done with the CMS-mandated Emergency Preparedness and Facilities Life Safety issues. We've resolved the four nonconformities already, and will continue to manage Facilities & safety issues at a higher level of evolution than in past years at EPH.
 - Emergency Preparedness: We are working with the town EPPD and fire to perform our first drill of the year, a mass casualty event on April 29. We'll test our lockdown procedures during that timeframe.
 - Facility Master Plan: The project is on the way, with first discussions being the ambulance barn/crew quarters, followed by clinic considerations. This project is coordinated with the Urgent Care Clinic project. Current expectation is completion of study and preparation of plan in approximately four months.
- Leadership – Strategic Plan Update and Actions – Dr. Larry Leaming, CEO, PowerPoint Presentation; ***Attachment 4***
 - The Board stated that they would fully support hiring additional temporary staff if needed to help existing staff during the upcoming Epic/Lawson transition.
- Rumor Check Update – Dr. Larry Leaming, CEO; Two rumors reported this week:
#1. EPH is avoiding performing Cesarean Section deliveries for Medicaid and uninsured patients because of the higher cost of the procedure.
Answer: Absolutely not true! The performance of Cesarean Section deliveries is heavily scrutinized by health insurance and government regulations. There are very strict clinical criteria that must be met before a patient can go to surgery for this procedure, and neither the patient nor the physician has much discretion in this decision. Opting to do, or not do, a Cesarean Section for any reason other than the life and safety of the mother and baby is simply not possible. Estes Park Health has always worked to insulate our physicians from the patient's payment system. We absolutely do not want our

physicians' clinical decision making influenced by a patient's health insurance or ability to pay; we want them focused on providing the best possible care for the patient regardless of circumstance.
#2. *EPH staff are advising patients to go out of town for procedures because they can find lower-cost services elsewhere.*

Answer: We checked with all our patient financial services personnel and financial counselors, and no one recalls giving out this type of information. It is indeed difficult to track down all the EPH staff in other departments who might interact with patients. We did find that the option of going out of town for services has been mentioned to patients when our diagnostic equipment was down, or all booked up, and the patient did not want to wait to have the procedure done. Even in this circumstance, the suggestion is not regarding money or the cost of the procedure. It is indeed difficult to say that this would never happen in our organization. I do believe that this inquiry has brought the issue to everyone's attention, thus definitely diminishing the possibility; we will continue to communicate this concern to our staff.

Operations – Significant Developments

- Executive Summary – Dr. Larry Leaming, CEO:
 - Welcome to Ms. Janet Zeschin, Interim Director, Quality/Risk Management; Ms. Zeschin brings a vast amount of expertise to this role.

Medical Staff Credentialing Report

Mr. Pinkham reported that the Credentials Committee met recently; he recommended that the Estes Park Health Board of Directors consider the credentialing recommendations put forward at that meeting:

- **Reappointments**

Christopher Bee, MD	Courtesy, Pathology
Mary Bolgeo, CRNA, NSPM-C	APP, Anesthesia/Pain Management
Mark Douthit, MD	Courtesy, Cardiothoracic Vascular Surgery
Paul Fonken, MD	Active, Family Medicine
Jason Goodwin, CRNA	APP, Anesthesia
Mark Guadagnoli, MD	Courtesy, Cardiothoracic Vascular Surgery
Jeffrey Guay, MD	Courtesy, Diagnostic Radiology
Mark Hansen, MD	Active, Diagnostic Radiology
Martin Koschnitzke, MD	Active, Obstetrics/Gynecology
Gerald McIntosh, MD	Courtesy, Neurology
Robert Peskind, MD	Courtesy, Infectious Disease
Lewis Strong, MD	Courtesy, Gastroenterology

- **Increase in Privileges**

Mary Bolgeo, CRNA, NSPM-C	APP, Anesthesia/Pain Management
Howard Bowers, MD	Courtesy, General Surgery (Surgicalist)

- **Status Change (FYI Only)**

Brian Elliott, MD	Courtesy to Locum Tenens, Emergency Medicine
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A motion was made by Mr. Pinkham to accept the credentialing recommendations as submitted; the motion was seconded by Dr. Miller. A verbal vote was requested – the ayes were unanimous and the motion was carried.

Review Any Action List Items and Due Dates – No items to review.

Potential Agenda Items for 05/29/19 Board Meeting

- Competitive Advantages of Being a Sustainable Critical Access Hospital (CAH)
- Election of Officers/Committee Assignments 2019
- Park Hospital District Board of Directors' Bylaws
- Estes Park Health Medical Staff Bylaws

With no further business to be conducted, the April 22, 2019, Regular Board Meeting was adjourned at 5:47 p.m.



David M. Batey, Chair
Estes Park Health Board of Directors

Approved