

**ESTES PARK MEDICAL CENTER
BOARD OF DIRECTORS
March 26, 2018 Regular Meeting Minutes
Timberline Conference Room**

Board Members in Attendance

Mr. William C. Pinkham, Chair; Dr. David Batey, Vice-Chair; Dr. Monty Miller, Treasurer; Ms. Diane Muno, Secretary; Ms. Sandy Begley, Member-At-Large.

Other Attendees

Dr. Larry Leaming, CEO; Randy Brigham, Chief HR Officer; Cindy Standlee, CNO; Mr. Tim Cashman, CFO; Gary Hall, CIO; community members; and others.

Call to Order

The Board Open Session was Called to Order at 4:02 p.m. by Mr. Pinkham, Chairman of the Board of Directors; there was a quorum present. Notice of the Board Meeting was posted in accordance with the SUNSHINE Law Regulation.

Approval of 03/26/18 Meeting Agenda

A motion was made by Dr. Batey to approve the 03/26/18 meeting agenda; the motion was seconded by Dr. Miller. A verbal vote was requested – the ayes were unanimous and the motion was carried.

CEO Comments

Dr. Larry Leaming, CEO, Estes Park Medical Center, stated to all in attendance how pleased he and the administrative team are that Dr. MacElwee has resumed his practice at EPMC, as he is a significant part of our healthcare community and the community-at-large. Administration recognizes Dr. MacElwee's contribution and expertise, and are well aware that he is an excellent physician. Dr. Leaming reiterated to the community that the quality of his care to the community was never in question. As all are committed to successful resolution of this issue, he recommends bringing in a third-party external reviewer experienced in this arena who can review this matter. An unbiased review will help to ensure that EPMC exemplifies appreciation and respect for all moving forward.

Public Comments

- A sign-in sheet was available for community members to sign up to speak.
- Sign in sheet can be requested through the Administration office at Estes Park Medical Center.

Community members were in attendance, and several signed up to speak. Dr. MacElwee was also in attendance, and read a prepared statement to the Board (reference video recording of Board Meeting Open Session available on the Estes Park Medical Center website).

Board Member Comments

- Dr. Miller shared a recent incident he witnessed while hiking around Lake Estes on March 24th - he witnessed a fellow hiker down on the sidewalk and unresponsive. He immediately called the Estes Park Police Department, and within seven minutes the police as well as EMTs from EPMC were on scene. He witnessed the very professional demeanor of the police and EMTs, and stated how proud he was of our first responders that we are so lucky to have in the community. He noted that the first responders treated this patient with a great deal of dignity and compassion.

Mission Stories

Ms. Standlee shared the story of a patient on the nursing unit who was in the final stages of life. Her son was in Switzerland and could not make it back in time. Erin Wooley, Director of the Medicine/Surgery unit, quickly discussed the situation with the Information Technology Department. Two members of the IT staff went up and worked diligently to establish a Skype connection with the patient's son in Switzerland so he could say goodbye to his mother – truly another example of what we do well here, and how we care for our patients and members of this community.

Consent Agenda Items

- Board Meeting Minutes
 - 02.26.18 Regular Board Meeting
 - 03.05.18 Special Board Meeting
- Home Health/Hospice Quarterly Report
- SAFETY – Chief Information Officer
- PEOPLE - Chief Human Resources Officer
- SERVICE - Chief Nursing Officer
- QUALITY - Chief Medical Officer
- FINANCE – Chief Financial Officer
- LEADERSHIP – Chief Executive Officer
- Chief of Staff Report

All reports are available upon request through the Administration office at Estes Park Medical Center.

A motion was made by Dr. Batey to accept the Consent Agenda items as submitted; the motion was seconded by Dr. Miller. A verbal vote was requested – the ayes were unanimous and the motion was carried.

Presentations

- EPMC Investments Update – Mr. Maxwell Bull, Executive Director of Morgan Stanley, provided a portfolio update to the Board via conference call. Summary of presentation:
 - Overview – Total Portfolio Summary
 - Distribution Analysis: Maturity, Coupon, Redemption, Ratings
 - Issues for Consideration
 - ❖ Mortgage-Backed Securities
 - ❖ Non-Dollar Securities
 - ❖ Preferred Securities
 - ❖ Non-Classified Securities
 - Security Listings
 - Projected Cash Flow Distribution
 - Coupon Anticipation Schedule
 - Explanation of Investment Grade Municipal Bond Ratings
 - Fixed Income Investment Considerations
 - Summary and Definitions of Fixed Income Terms Used in Report
 - Fixed Income Product Disclosures
- Brief Updates:
 - Physician Recruitment – Dr. Leaming reported that a locum tenens Internal Medicine physician is being recruited to help with coverage in the clinic.

- Strategic Planning – Dr. Leaming stated that we are in receipt of the wellness center feasibility study from Navigant Consulting Group, and that a business plan has been completed. Administration is currently in the process of finalizing the content to be presented to the community moving forward.
 - Election Update/Possible Resolution – The Board discussed options available with regard to conducting the May 8, 2018, Board of Directors election – mail ballot vs. polling place. Ms. Yaden, Designated Election Official, explained the differences from the cost standpoint, with a polling place election being the most cost-effective of the options. Dr. Batey opened the discussion up to community members in attendance. After discussion, the general consensus was that we need to make it as easy as possible to vote – the election will be conducted as a mail ballot election.
 - Financial Update – Dr. Miller reported that the Board Finance Sub-Committee met March 23rd, and that the financial performance of the organization is as expected and on target.
- Medical Staff Credentialing Report – Ms. Begley reported that the Credentials Committee met recently, and they recommend approval by the Park Hospital District Board of Directors to reappoint the individuals put forward at that meeting.
- **Reappointments**

Patrick Barry, MD	Courtesy, Family Medicine
Troy Calabrese, CRNA	AHP, Anesthesia
Michael Eddy, MD	Courtesy, Urology
Scott Woodard, MD	Active, General Surgery
Robyn Zehr, DO	Active, Family Medicine

A motion was made by Dr. Batey to accept the reappointments to the EPMC Medical Staff as submitted; the motion was seconded by Dr. Miller. A verbal vote was requested – the ayes were unanimous and the motion was carried.

Unfinished/New Business

- Colorado End-of-Life Options Act – Dr. Batey provided a brief overview of the background/history of the decision made by the previous Board of Directors to choose to have the Estes Park Medical Center opt-out of the EOL Options Act; Dr. Batey shared a draft recommendation for consideration/discussion:

Draft Recommendation: Estes Park Medical Center (EPMC) and Colorado End-of-Life Options Act

Background:

1. *EPMC staff currently provide patients with a number of end-of-life options through palliative care, hospice, and advance care planning, among others.*
2. *To permit, on EPMC premises, the end-of-life option that is described in the Colorado End of Life Options Act and comply with the Act's stringent requirements would require specific expertise that EPMC staff do not currently have, and are not anticipated to have in the future.*
3. *In similar situations with patient needs that cannot be provided by EPMC, EPMC provides referrals to outside sources that can provide the needed services.*

Proposal:

1. EPMC will “opt out” of permitting, on EPMC premises, the end-of-life option described in the Colorado End of Life Options Act because EPMC staff do not have the specific expertise to ensure compliance with the stringent requirements of the Act.
2. As in similar situations with patient needs that cannot be provided by EPMC, on request, EPMC will provide referrals to outside sources that are able to provide the needed services.
3. EPMC will continue to be dedicated to providing other compassionate end of life care in all settings. All of the physicians, nurses and staff will continue to support patients and families as they navigate through the dying process in our hospital, clinics, nursing home, home health and hospice programs.
4. Periodically, EPMC will facilitate end of life issues workshops covering palliative care, hospice, advance care planning, the Colorado End of Life Options Act, and other end of life topics to help the community understand the services available.

Community members in attendance voiced their opinions regarding opting-in vs. opting-out. General consensus was that, because this is so very important to understand completely, further clarification of the Act needs to take place. Ms. Standlee is currently working with University of Colorado Health for input and feedback. She will research possibilities both internally and externally concerning this program. Community members requested that outreach to the community take place prior to the Board’s final decision.

A motion was made by Dr. Batey to delay the final decision on whether EPMC will opt-in or opt-out of the Colorado End-of-Life Options Act for one month; the motion was seconded by Ms. Muno. A verbal vote was requested – the ayes were unanimous and the motion was carried.

A motion was made by Ms. Muno to enter into Executive Session, pursuant to §24-6-402(4)(e), C.R.S., for the purpose of receiving a status/progress update concerning communication and implementation of the Strategic Plan; and §24-6-402(4)(f), C.R.S., for the purpose of receiving a status update on recent personnel issues/processes within the organization; the motion was seconded by Ms. Begley. A verbal vote was requested – the ayes were unanimous and the motion was carried; Open Session was adjourned.

Executive Session

Executive Session Called to Order at 6:07 p.m.

A motion was made by Dr. Miller to adjourn Executive Session and reconvene Open Session; the motion was seconded by Ms. Begley. A verbal vote was requested – the ayes were unanimous and the motion was carried; Executive Session was adjourned.

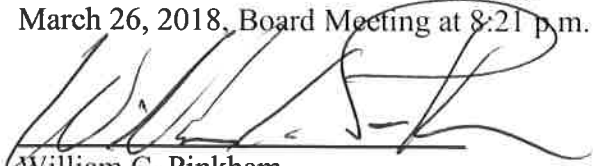
Open Session Reconvened

Open Session was reconvened and Called to Order at 8:19 p.m.

The next Regular Board Meeting is scheduled for April 30, 2018, 4:00-6:00 p.m.

Adjournment

The Chairman of the Estes Park Medical Center Board of Directors, Mr. William Pinkham, adjourned the March 26, 2018, Board Meeting at 8:21 p.m.



William C. Pinkham

Board Chair

Approved